



EITM
June 17 – July 14, 2012
INFORMATION SHEET

Distributed by
Conference & Event Services
71 University Place
Princeton, NJ 08544

REGISTRATION

Sunday, June 17, 2012
12:00 pm – 4:00 pm
Butler College

DEPARTURE

Saturday, July 14, 2012
9:00am-11:00 am
Butler College

REGISTRATION will take place from 12:00pm-4:00pm in the Butler archway between Yoseloff and 1967.

*If you are unable to make it to registration by 4:00pm you can pick up your keys at Public Safety located at 200 Elm Drive.

DEPARTURE will be held in the Butler archway between Yoseloff and 1967 from 9:00am-11:00am.

***Keys and building access cards that are issued to a participant must be returned by that participant in-person at the designated check-out location. Fees will be assessed for any item not returned.**

- **Key - \$100.00**
- **Prox Card - \$50.00**

If special arrangements will be necessary for late arrivals or early departures, please contact Lucy Weise by email at lweise@princeton or by telephone at (609) 258-1741.

ACCOMODATIONS

Participants will reside in Butler College 1967 Hall and Forbes College at Princeton University. The rooms are air-conditioned and equipped with a twin bed, bureau, desk and chair per occupant.

Useful Items to Bring

Coat hangers
Extension cords
Desk lamp – no halogen lamps
Clothing Iron

Prohibited Items

Window air conditioners
Fire Hazards
- hot plates
- halogen lamps
- other heating devices
- candles

If prohibited items are found in your room, they will be confiscated and you will be liable for fines up to \$500. *The complete policy on fire safety can be found at:*

http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#Fire%20Safety

ACCOUNT REPRESENTATIVES

Three students from Conference & Event Services (CES) will be assigned to serve as your Account Representatives. These individuals will be able to handle any questions or concerns that may arise throughout your stay. It is our objective to make your stay at Princeton as enjoyable as possible, so please avail yourself of this service. CES is open Monday through Friday from 8:30am – 4:30pm.

PARKING

If you plan to have your car with you overnight, we would like you to register your car with us upon check-in. You will be able to park your car in Lot 32 (a map will be provided at check-in). If you commit a parking violation you will be subject to, and responsible for, a fine and/or tow. There are metered parking spaces on University Place and Dickinson Street. Note: Overnight parking is prohibited on Princeton Streets.

LAUNDRY

Free washers and dryers are located on the ground floor of Butler College and the ground floor Forbes College.

ON-CAMPUS FOOD

Please consult your daily schedule once you arrive to campus for all meal information.

ATHLETIC FACILITIES

During the week, Political Methodology participants will have access to the University's health/fitness room, swimming pool, basketball courts, etc. In order to use these facilities, participants must be 18 years of age or older, and athletic chits can be purchased at the CES Office. You may purchase Athletic chits for \$5.00/each and they are good for one visit to Dillon Gym, you may stay as long as you like but once you leave another chit is required to re-enter. You may also purchase a summer pass for \$100. Please ask your Account Representative for more information.

LIBRARY

Participants will have access and borrowing privileges to Princeton University's Firestone Library. Your Account Representatives will lay the groundwork for this; however, you will need to go to the Access Office in Firestone Library to have your photo taken. Please bring your driver's license or another form of photo ID when you go to the Access Office.

PRINCETON UNIVERSITY STORE

The U-Store sells a wide range of items, including stationary, sportswear, small appliances, cameras, books and magazines. It also has a pharmacy and a limited grocery section.

DORMNET

If you are bringing your personal computer and want to connect to Internet while on campus, the program will cover the charges. Dormnet will be handled by your Account Representatives and forms can be turned in at registration.

PRINTING

Print stations are available in the dorms using the visitor username and password.

Username: cvcs04
Password: 71_UPlace

Forbes College: basement room 14

Butler College: 1967 ground floor - room 033.

*There is a keypad on the door but the password is also written on the door.

PROX CARDS

It will cost you \$50 to replace a prox and \$100 for a key. The prox card will get you into your building by placing it next to the black box located somewhere near the door. You will hear a beep and the light will go green. This shows that the door is unlocked. The key will then open your room door.

LOCKOUT

In the event you are locked out of your room/dorm, during the day (8:00am-5:00pm), please try to first contact CES from any campus phone at 8-6115 or 609-258-6115 from a touch tone or cellular phone.

After hours please call the University's department of Public Safety to let you back in – from any campus phone at 8-1000 or 609-258-1000 from a touch tone or cellular phone.

Summer Dormnet 2012: Ethernet Registration

You are about to register your computer with the Campus Hostmaster and subscribe to Summer Dormnet 2012. In doing so you are agreeing that you:

- Have read and understood the University Guidelines for Use of Campus and Network Computing Resources (www.princeton.edu/guidelines.html) Please be aware that sharing of copyrighted files is not permitted and that you will be liable for copyright violations according to the Digital Millennium Copyright Act. At minimum, copyright violation will result in discontinued network access without refund.
- Understand that your Dormnet subscription is personal and may not be shared or transferred.
- Understand that there may be occasional scheduled and unscheduled outages in service that will prevent access temporarily.
- Understand that Princeton University's Office of Information Technology takes responsibility for the campus network infrastructure only, and does not assume responsibility for your activities on the network nor extend hardware or software technical support for your personal computer.

PC's ** You MUST 1. have Antivirus software installed with up to date virus definitions (Symantec Antivirus is preferred)

2. have all Windows updates made current.

If these two points can not be complied with, do not complete this form and do not attempt network access at Princeton. It is a virtual certainty that your computer will become infected upon connection to the internet. Thus, your application will be denied.

- Once connected to the network, virus infection will result in immediate blockage of your connection. In the event that you are able to clean your computer and access is restored, a second instance of infection will result in permanent disconnection.

If you agree with the above, please complete this form, and sign and date below.

(COMPLETE ALL SECTIONS AND PLEASE PRINT CLEARLY**)**

Name: _____

Supply both of the following addresses:

Ethernet Adapter Physical address: ____ - ____ - ____ - ____ - ____ - ____

Wireless Adapter address: ____ - ____ - ____ - ____ - ____ - ____

(see attached for help finding your addresses)

Operating System: _____

(i.e. Windows 2000/XP/Vista, Mac OS, Linux, etc.)

●Antivirus definitions updated ●Windows updates current

Summer Group: EITM

Dates of Service: June 17 – July 14, 2012

Payment Amount: \$30/device x 2 months = \$60/device

Contact Number (required for questions or problems): _____

Signature: _____ Today's Date: _____

To be completed by Conference Office

Dorm: _____ Room: _____

Tech Contact: Lucy Weise (ext. 1741) - lweise@princeton.edu

Project/Grant: 930-1947

Do Not Submit An Incomplete Form!

Finding your Ethernet Addresses

Windows 2000, XP

You can find your machine's Ethernet or Wireless hardware addresses using Microsoft's **ipconfig** utility:

1. Click the **Start** button.
 2. Select **Programs** and then select **Accessories/Command Prompt**.
 3. At the **C:\>** prompt, enter the following then press the `Enter` key: **ipconfig /all**
 4. Your machine's Ethernet or Wireless hardware address is listed as the **Physical Address**.
 5. If your machine has both an Ethernet and a Wireless connection, two **Physical Addresses** will be shown in different sections. The Ethernet hardware address is listed under **Ethernet Adapter Local Area Connection** and the Wireless hardware address will be listed under **Ethernet Adapter Wireless Network Connection**.
 6. To close the **Command Prompt** window, enter the following at the **C:\>** prompt then press the `Enter` key: **exit**
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Windows Vista, Windows 7

You can find your machine's Ethernet or Wireless hardware addresses using Microsoft's **getmac** utility:

1. If your device is a Dell laptop, ensure it is plugged into an electrical outlet; if it is not plugged in, the device's Ethernet address will not be displayed.
 2. Click the **Start** button.
 3. In the **Search** box, enter the following then press the `Enter` key:
`cmd`
 4. At the DOS prompt, enter the following then press the `Enter` key:
`getmac /v`
 5. Your machine's Ethernet or Wireless hardware addresses are listed as the **Physical Addresses**.
 6. If your machine has both an Ethernet and a Wireless connection, two **Physical Addresses** will be shown in different sections. The Ethernet hardware address is listed under **Ethernet Adapter Local Area Connection** and the Wireless hardware address will be listed under **Ethernet Adapter Wireless Network Connection**.
 7. To close the **Command Prompt** window, enter the following at the **C:\>** prompt then press the `Enter` key:
`exit`
-

Mac OS X 10.4, 10.5, 10.6, 10.7

To display your Mac OS X device's Ethernet or Wireless hardware addresses:

1. Make sure that the network interface you're interested in is part of the current location, and is turned "on":
 - a. Open the **System Preferences** application in the **Apple** menu.
The **System Preferences** application is also sometimes available in the Dock. It's also available in the **Utilities** folder (in versions 10.4 - 10.5) or the **Applications** folder (in versions 10.6 - 10.7).
 - b. Click the **Network** icon in the **System Preferences** application.
 - c. The **Network** pane of the **System Preferences** application displays a **Location** pop-up menu near the top of its window.
In this **Location** pop-up menu, select a *location* that includes the network interface of interest.
For Mac OS X 10.4: You can verify that a network interface (port) is a member of a location by selecting that location, then in the **Show** pop-up menu, selecting **Network Port Configurations**. Verify that network interface of interest appears in the port list, and is turned "on" (its checkbox is checked).
For Mac OS X 10.5 - 10.7: You can verify that a network interface (port) is a member of a location by selecting that location, then verifying that the network interface of interest appears in the network ports list on the left side of the window. Verify that the interface's status (which appears in grey just below the name of the interface) is anything *other* than "Inactive."
 - d. If you made any changes in this window, click the **Apply** button in the lower right corner of the window.
 - e. If you made any changes in the **Network** pane in **System Preferences** that you won't want to retain, make a note of them now, so you can undo them later.

- f. Once you've verified that the network interface you're interested in is part of the current location and is turned "on" (in 10.4), or is anything except "inactive" (in 10.5 - 10.7), you can select **Quit System Preferences** from the **File** menu.
 2. In Mac OS X 10.4 - 10.6, launch the **System Profiler** application. In Mac OS X 10.7, launch the **System Information** application.
This program is normally located in the `Utilities` folder, which in turn is located in the `Applications` folder.
 3. In the **Contents** pane on the left, select **Network**.
 4. Displayed in the upper-right pane is a list of each of the Mac's network interfaces that are part of the current network location and are turned "on" (in 10.4), or anything except "inactive" (in 10.5 - 10.7). (In 10.6 - 10.7, these are entitled "Active Services".)
In this upper-right pane, select the item for the Ethernet or Wireless (a.k.a "AirPort") interface in which you are interested.
 5. Displayed in the lower-right pane is information about the selected network interface.
Each interface's hardware address is the value labelled **Ethernet address, MAC address, or Hardware (MAC) address** This is true even if the device is actually a wireless interface. (It is *not* the item labelled `RouterHardwareAddress`.) Make a note of the value; this is the information you were seeking.
 6. Quit the **System Profiler** (in 10.4 - 10.6) application or the **System Information** (in 10.7) application.
 7. If earlier you changed any settings in the Network pane of **System Preferences** (e.g. to make a particular network interface active) and you wish to change it back, do so now.
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Apple iPhone OS 3.1 - 3.2; iOS 4.0 - 5.0

To display your Apple iOS (or iPhone OS) device's Wireless hardware address:

1. Open the **Settings** application.
2. From the list of setting categories, select `General`.
3. From the list of general settings, select `About`.
4. The Wireless hardware address is the value labelled `Wi-Fi Address`.
5. Leave the **Settings** application.